



# Calday Grange Grammar School

May 2016

Dear Parent

On Monday 13<sup>th</sup> June 2016 we have arranged a visit to Merseyside UCAS Higher Education Convention hosted by Liverpool University. At this event there will be representation from a wide range of universities, subject based talks and an opportunity to address questions to a Connexions advisor. Liverpool University student ambassadors will also be in attendance to answer any enquires.

It is hoped that this visit will be extremely worthwhile for all lower sixth students and will help them to make more informed decisions with regards to UCAS applications. This should also reduce the amount of time required by students for open day visits during their upper sixth year and allow them to focus on their time in school.

**All students are expected to attend this convention. Failure to do so will be recorded as an absence.** The convention opens at 9.30 am and closes at approximately 2.00 pm. Students will be required to make their own way to the event and sign in with a member of Calday Grange Grammar School staff before entering the event. **Students should meet with staff at 9.00 am at the bottom of the steps leading up to the Liverpool Metropolitan Catholic Cathedral on Mount Pleasant.**

To ensure that students get the most out of the event it is suggested that they visit [www.ucas.com/conventions](http://www.ucas.com/conventions) where they will find a variety of information to help plan their visit. Although we have booked as part of a group to attend the convention, **all students will still need to register individually for their own ticket.** This will take a few minutes and will mean they can avoid queuing at the event. They can do this by following the instructions on the attached information sheet.

Could we please also ask that you complete the reply slip attached and arrange for your son/daughter to return it to a member of staff on the day of the event.

Dress code is smart casual. Students are responsible for the organisation of their own schedule. Car parking will be extremely limited so it is advised that students use public transport.

All lower sixth students will then return to full time study on Tuesday 14<sup>th</sup> June 2016.

Yours sincerely

M R Rodaway  
Headteacher

*Ambition, Respect and Pride....*



# Calday Grange Grammar School

## REPLY SLIP

### Merseyside UCAS Higher Education Convention Monday 13<sup>th</sup> June 2016

**I/We\*** give permission for my son/daughter to attend the Higher Education Convention at Liverpool University on Monday 13<sup>th</sup> June 2016.

**I/We\*** understand that the School is insured in respect of its legal liabilities only and that there is no personal accident cover.

*\* Please delete as appropriate*

Name of Student: \_\_\_\_\_

Form: \_\_\_\_\_

Signed (Parent): \_\_\_\_\_

**If there is any special medical information you believe would be of particular value to the staff, please provide this information below.**

**This slip must be returned to the member of staff  
in attendance on the day of the visit.**

You are booked in as part of a group to attend the above exhibition. Please can you now register individually for your own ticket. This will take a few minutes and will mean you can avoid queuing at the event.

Book online

- Type this link into your browser  
**[www.ucasevents.com/mer16](http://www.ucasevents.com/mer16)**
- Click the green 'Start New Booking' button.
- Enter your email address – it's really important you enter your email correctly as your ticket will be sent to this address.
- Select 'Student attending as part of a school/college group' (first option on page).
- Enter your details. When you have answered the questions on this page click: PROCEED.
- Select your school from the drop down menu.
- Enter your details as requested and click PROCEED. When you're finished you'll see a 'Thank You' page.

Finally

- Wait for your confirmation email – click the link to download your ticket and print it out to bring with you.
- If you do not receive your confirmation email within 30 minutes, it could be because you entered the wrong email address when you made the booking. Please contact us on 01242 544808 or **[visitorbookings@ucas.ac.uk](mailto:visitorbookings@ucas.ac.uk)** to check we've got the right email address for you.

Thank you

Thank you for registering for your ticket to attend the exhibition.

Exhibition guides will be available on the day, and all you need to know before the event can be found on our website **[www.ucas.com/exhibitions](http://www.ucas.com/exhibitions)**. We look forward to seeing you at the Merseyside UCAS higher education exhibition.