



Calday Grange Grammar School
WORK EXPERIENCE – STUDENT CHECKLIST

Student name	
Email address	
Mobile telephone number	

Placement	
Employer Contact Name	
Employer telephone number	
Employer address	

	YES	NO
Risk Assessment		
Expiry date of employer's liability		
Parental Permission		
Employer's reference form (to be given to employer on completion of work experience; references will be returned directly to Mrs Montgomery at CGGS by the employer)		

APPROVED	
MR RODAWAY	MRS L MONTGOMERY
<i>Signature</i>	<i>Signature</i>
<i>Date</i>	<i>Date</i>