

Dear Parent

We look forward to welcoming all of our new Year 7 students to school tomorrow, Thursday 3rd September and thought it would be helpful to send a reminder about the arrangements for both dropping off and picking up at the end of the school day.

**For tomorrow only**, all students are allowed to use the entrances on Column Road and Grammar School Lane. From there, they will be directed to their House area to register in their Forms. No parents are allowed to enter the school site, therefore we would ask you to drop students off and park respectfully in the morning. At the end of the school day, the students will be dismissed in their Forms from the following locations:

7BQ, 7BW and 7BX: Column Road

7GY and 7GZ: Grammar School Lane (overflow car park entrance)

7HR, 7HS and 7HT: Grammar School Lane (main car park entrance by the flag poles)

Please make sure you know what Form your son is in, so that you can collect him from the appropriate exit.

On Friday morning, all students must enter the building via the main entrance on Grammar School Lane. Just a reminder again, that there is no parking on site and parents are not allowed to enter the school site.

As catering facilities are not available at the moment please make sure you son brings his own lunch and drinks to school.

Finally, if your son is using public transport or a school bus, please make sure they wear a face covering.

Thank you for your co-operation.

Kind regards

**Mark Stalker**  
**Head of Pastoral Faculty**