

Dear Parent

We are pleased to advise that arrangements are now in place for you to collect pre-ordered blazers and PE kit for new year 7 students from the school. Pre-bookable appointment times will be available on one of three days, either Monday 3rd, Thursday 6th or Monday 10th August. Appointments will be managed through google calendar.

Full instructions on how to book your appointment are attached. Parents will be able to choose a time convenient to them with a selection of times available throughout each of the collection days between 9:00am and 3:30pm.

Due to social distancing rules, appointment times are limited to one appointment per family. It is important that you attend only at your pre booked time. Please come to the main school reception within 5 minutes of your appointment. Unfortunately we are unable to accommodate Parents who attend without an appointment.

Who can collect Uniform?

You may ask a designated adult to collect \$Forename\$'s uniform for you. They will be asked to confirm the order number. The order number is shown on your order confirmation. It would be advisable though if possible for \$Forename\$ to accompany you so that any sizing issues can be dealt with on the day.

The school shop is closed during the summer holidays. If after collection you have an issue with your order then please email us. We will contact you in September and hopefully find a solution before the start of the new term.

Please see instructions attached to this email on how to book your appointment.

Thank you

The School Shop Team