

## How do you show RESPECT for yourself?

- **Look after your health.** Think about what you eat and drink. Habits such as smoking and drinking too much alcohol are easy to start but difficult to give up and have a huge impact on your health in later life.
- **Take regular exercise.** The school has excellent sports facilities. Use them.
- **Look smart.** Remember, you are in school to do work. Approach it like you would a job. All professions have 'uniforms'. Ours is simple. Make sure you know what it is and set a good example for other students.
- **Get plenty of sleep.** Adolescents need more sleep than adults. Remember, if you stay up late every night you will find it difficult to focus in school.
- **Know what the school rules are and follow them.** If there is a school rule that you disagree with make representation to your School Council representative (each form has one).
- **Do not involve yourselves in activities that are antisocial or even illegal.** Remember that a criminal record may impact upon your life e.g. entry to the USA is restricted if you have a criminal record. Including offences like possession of cannabis and this can last for decades. You will find it difficult to get employment if you have a criminal record.
- **Make the most of your talents.** The school provides opportunities to be involved in sport, community projects or charity events. Make the most of these opportunities. At the very least they look good on a CV when applying for a job or a UCAS reference.
- **Think about how other people see you.** Are you polite, hardworking and good company? Or are you rude, lazy and do you get other people into trouble?
- **Support your friends.** Talk to them, help them sort out any problems and support them in what they want to do. Be proud to be someone to turn to.

# RESPECT

# UNIFORM



- SHIRTS MUST BE TUCKED IN.
- TIES MUST BE DONE UP AND TOP BUTTON SHOULD BE FASTENED.
- NO HOODIES—ONLY SCHOOL JUMPERS.
- BLACK SCHOOL SHOES ONLY—NO TRAINERS.
- NO EXTREME HAIR STYLES. LONG HAIR MUST BE TIED BACK.

# MATTERS



Calday Grange  
Grammar School

## CODE OF CONDUCT

WHAT WE EXPECT FROM YOU AS A STUDENT AND WHAT YOU CAN EXPECT FROM YOUR TEACHERS AND SUPPORT STAFF

A STUDENT GUIDE TO LIFE AT CGGS



# RESPECT



Calday Grange Grammar School is a large institution consisting of over 1400 students and around 150 staff. We base our school code of conduct on a simple idea that we should have mutual RESPECT for everyone involved in the school. This short leaflet sets out how we demonstrate that RESPECT in our actions.

## How do teachers show RESPECT for your education?

- Members of staff will welcome you on entering the classroom. They will be in the corridor to ensure that the start of the lesson is well ordered.
- Your form tutor will be in registration 5 minutes before the start of the day (08:35 am) and teachers will be on time to all lessons. Lessons will start with the register being taken.
- All lessons will be well planned and delivered. Teachers may use a seating plan to help them deliver the lesson more effectively.
- Lesson objectives will be discussed at the start of every lesson. These objectives will allow you to assess how well you have understood the lesson.
- Teachers will vary how they approach a lesson. They will use a range of techniques which will focus on getting you involved in your learning. The aim is to ensure that everyone makes progress in their learning.
- Work completed will be marked and feedback given to help you improve. These marks will be recorded and form the basis for reports.
- Homework will be set and appropriate feedback given to you on what has been done and how you can improve. You should ensure that you record what homework set. Your parents can check what homework has been set using the SIMS Learning Gateway.
- At the end of the lesson teachers will dismiss the class in an orderly fashion. They will move into the corridor to ensure that everything is in order and to welcome the next class to their room.

## How do teachers show RESPECT for you?

All teachers and support staff have the very highest expectations in terms of your learning and how you behave. They want you to be successful and enjoy school.

When dealing with you they will:

- Talk to you in a calm, measured fashion.
- They will, where possible, **praise in public** (P.I.P) and **reprimand in private** (R.I.P)
- They will follow the school procedures for dealing with indiscipline. This includes asking people to wait outside, recording positive and negative behaviour on the system, issuing detentions etc.
- Not allow one person, or a small group, to disrupt the learning of a class.
- Listen to what you have to say and deal with any issues or concerns that are raised.
- Support you to overcome any difficulties you may have in relation to your learning or social issues.

## How do you show RESPECT for your education?

**You should have the highest expectations for yourself.**

- Arrive at school and all lessons on time.
- Have all the correct equipment and resources for your lessons. The **minimum** is a pen, pencil and calculator if required.
- Listen to what your teachers are telling you. They are experts in their subjects. You might learn something!
- Get involved! Don't sit there in a passive manner.
- Do not disrupt your own learning or the learning of anyone else. **This is unacceptable.**
- Feedback to teachers on your level of understanding. Tell teachers if you are having problems understanding the lesson.
- Complete work to the schedule required.
- Listen to feedback from teachers and action what they tell you.
- Always try to do your best.

## How do you show RESPECT for your teachers?

- Listen to what your teachers are telling you. Teachers will raise their hands or indicate verbally to you when they want you to stop talking and listen.
- Do not challenge teachers in an aggressive manner. If you have something to say, wait until the end of the lesson and discuss it with staff in a calm manner.
- If you have a question, put your hand up and wait for your opportunity to talk.
- If you are asked to attend a detention you must attend. Do not leave it to someone else to come and find you.
- Do not disrupt the learning of others.**



## How do you show RESPECT for your school?

- Arrive to school on time. Remember that employers would not accept you arriving at work late every day. Why should we?
- Make sure your attendance is over 95%. **Remember that attendance of 90% means you have had 1/2 a day off every week of the school year!** Do you think your employer would continue to employ you if you took half a day off per week?
- Be proud of your uniform. You are here to work and should look the part. Follow the dress code requirements.
- Do not drop litter around school.
- Remember that school rules are often there to ensure we are all safe. Simple things like walking on the left, not going out particular doors etc. are put in place to allow around 1400 students to move around the building safely.
- Get involved in clubs and activities. This is your chance to develop new skills which may be useful in the future.

# RESPECT

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