

Pending approval at the next CAPS meeting

1. Attendees

Mark Rodaway, Mark Seddon, Michael Christiansen, Victoria Jackson, Debbie Ellis, Alan Wilson.

Apologies received from Andry Waterman, Caz Howarth, Debbie Evans, Sarah-Jane Nevitt, Simon Nevitt, Paulene Jones, Andy Jones.

2. Adoption of Minutes

Mr Seddon welcomed all those present. The minutes from April were approved as an accurate reflection of the meeting by Mr Seddon.

3. Treasurer's Report

Mr Christiansen confirmed that little had changed since the last meeting and the balance remains at just under £3.5k. NatWest have confirmed that Wei-Sum Leung has been removed, leaving the account with Mr. Christiansen and Mr. Seddon on as signatories. It was agreed that after the AGM the Chair, Treasurer and Secretary would be signatories. On-line banking will also be looked into and the systems required to put this in place with regards to the signatories will be identified. CAPS have a current account and a savings account and the bulk of the funds will be moved to the savings account following receipt of the quiz income. An invoice for the Lego Club sweatshirts and T-shirts is expected and Mr. Christiansen will arrange payment once this has been received.

4. CAPS Events

Quiz Night – The event is set for Friday 23rd March. A meeting with the quizmaster will be set up before half term. The ticket price will remain at £10 for the third year running. The cost of the school kitchen to prepare the fish and chips is to be looked into. The school are to put the Drinks Licence in place and will activate the event on ParentPay next week.

Dinner Dance – The Ceilidh, that was expected to place before Christmas, was cancelled due to lack of interest.

Octoberfest - An evening with an Oompah band was discussed again and contact will be made with Geoff Bosworth who arranged such an event a few years ago. A date for this will be put in place after the Quiz.

5. Events for CAPS to Support

Mr Rodaway is to provide a list of school events that CAPS can support. Initially the Year 5 Information Evening in May and the New Year 7 Parents Evening in July were mentioned.

6. Funding Requests

The PE department are in need of 3 replacement machines for the gym. CAPS agreed to consider funding these up to the value of £2,000 and requested that Mr Miller prioritises which machines were most wanted and to provide pricings for these.

7. Maintenance of the CAPS page on the CGGS Website

All amendments and updates to the CAPS page on the school website are to be emailed to Ann Parsons. An up to date photo of CAPS is required as the current one is out of date.

8. CAPS Communications Pathways

CAPS Facebook page - 'Caldy Association of Parents and Staff' – requires monitoring and Mrs Jones will be asked if she is still happy to take on the Administration of this account.

9. Any Other Business

The PTA-UK membership is to be checked to see if it requires updating.

11. Date, Time and Place of next Meeting

The AGM is set for Wednesday 28th February at 6pm in the Quiet Study Room. The notification will be in the Newsletter and via SchoolComms 28 days prior.

The meeting closed at 6.35pm.